

MINUTES OF VILLAGE BOARD MEETING

August 22, 2016

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at the Slinger Municipal Building located at 300 Slinger Road, Slinger, WI, at 6:00 p.m. on Monday, August 22, 2016, in accordance with the Notice of Meeting delivered to the members on Friday, August 19, 2016.

1. Roll Call & Notice of Meeting:	<u>Present</u>	<u>Absent</u>
Russell Brandt, President	x	
Jeff Behrend	x	
Lee Fredericks	x	
Rick Gundrum	x	
Rick Kohl	x	
Dean Otte	x	
Marlyss Thiel	x	
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Also Present: Jessi Balcom, Village Administrator
Margaret Wilber, Village Treasurer
Jim Haggerty, Village Engineer
Greg Moser, DPW Superintendent
Dean Schmidt, Police Chief
Tammy Tennes, Clerk

President Brandt informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

2. Consent Agenda

A. Approval of Minutes from 8-8-2016

B. Vouchers

C. Committee Reports: Library Board 07-11-2016, DPW Update for July, Planning Minutes 08-17-2016, Police Report for July, Mid Moraine Legislative Committee Update by Trustee Otte

Trustee Otte noted that no meeting was held last month, but there would be a meeting next month.

Motion Behrend/Fredericks to approve the Village Board minutes of 8-8-16, transmittal checks #46483 in the amount of \$230.77; pre-authorized checks #46484-46554 in the amount of \$445,629.91 and payroll checks #160812001-160812068 in the amount of \$54,736.42 presented. Motion passed.

3. Appearances & Possible Action Thereon:

A. Presentation by Vandewalle & Assoc. Inc. – Economic Opportunity Analysis

Mr. Scott Harrington and Mr. Jorian Giorno, representing Vandewalle & Associates Inc., were present for the meeting.

Mr. Harrington gave a summary of the process, committee recommendations, strategic initiatives and priority projects.

The Board noted that they are in support of the work plan but would like the economic opportunity analysis on the agenda of the Redevelopment Authority, Planning Commission, Park Board and Library Board for their review.

The Board directed staff to prepare a resolution for the future meeting.

B. Open for Public Comments - None

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4. Unfinished Business & Action Thereon:

A. Continuation of Contract Proposal for Economic Development (Vandewalle & Assoc. Inc.)

Administrator Balcom stated that when the Village began the contract with Vandewalle and Associates, the implementation part was left open for discussion and now staff is looking for direction as to whether the Board wishes to continue the relationship with Vandewalle and Associates and move the plan forward.

Discussion was held on the expenditure restraint program.

Motion Kohl/Behrend to continue the contract for economic development with Vandewalle & Assoc. Inc. with a cost not to exceed \$5,000 as presented. Motion passed.

B. Comprehensive Plan Update

Administrator Balcom stated that the Comprehensive Plan was adopted in 2007 and state law requires that the Comprehensive Plan be updated every 10 years, so funds have been budgeted for this. She stated that staff has a working relationship with Vandewalle & Associates and they have background knowledge on the Village, so staff is looking for direction from the Board as to whether the Board would like to work with Vandewalle & Associates on the Comprehensive Plan or ask them for a scope of service or take the Comprehensive Plan out to a full request for proposal (RFP). Administrator Balcom stated that this service does not require the Village to do a RFP.

It was discussed that utilizing Vandewalle & Associates would save time and effort because they are familiar with the Village of Slinger already.

It was noted that a scope of service will be ready for a future meeting.

5. New Business & Action Thereon:

A. Resolutions:

1. Resolution #08-02-2016 – A Resolution Establishing the Polling Place for the November 8, 2016 General Election

It was noted that a large turnout is expected for the November 8, 2016 election and a resolution is necessary when a polling location is changed. The November 8, 2016 election will be held in the DPW garage at 220 Slinger Road.

Motion Otte/Gundrum to approve Resolution #08-02-2016 establishing the polling place for the November 8, 2016 general election.

B. Licenses & Permits:

1. Bartender License for: Bethany Gonzalez, Sally Guenterberg, Andrea Leemon, Amber Schmidt, Courtney Ziegelbauer, William Springer and David Schwenn

Chief Schmidt informed the Board that no problems were discovered during the background checks for these licenses.

Motion Gundrum/Theil to approve bartender licenses for Bethany Gonzalez, Sally Guenterberg, Andrea Leemon, Amber Schmidt, Courtney Ziegelbauer, William Springer and David Schwenn, subject to all necessary fees being paid. Motion passed.

C. Review & Action:

1. Rader Trailer Replacement

Chief Schmidt asked to postpone this item until he obtains more information.

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Motion Behrend/Gundrum to postpone review and action on the radar trailer replacement. Motion passed.

2. Portable Radios

Chief Schmidt stated that the Slinger Police Dept. (SPD) is currently on the Washington County radio system, which is currently going through an upgrade and all portable radios may need to be replaced with the newer version. He noted that the SPD has twelve (12) portable radios, which are assigned to officers and one to administrative staff and that each radio is assigned to officers and programmed for dispatch reasons to identify individual officers, so it becomes an issue when officers have to share radios because the radios are being fixed and SPD does not have spares. Chief Schmidt stated that the SPD would like to purchase two (2) new portable radios, with a version that is compatible with the upgraded radio system that Washington County is possibly going to in 2018. He stated that the cost of a radio with all the needed attachments and programming would cost \$4,067.50 each and funds received from an auction for the old squad plus an additional \$1,619 from Fund 55 would be used.

Motion Behrend/Thiel to approve the purchase of two (2) portable radios for the Slinger Police Department for a cost not to exceed \$8,135 as presented. Motion passed.

3. Thirteenth Amended Agreement for the Operation of the Mid-Moraine Municipal Court

Administrator Balcom stated that Mid-Moraine Municipal Court has updated our agreement to account for term limits for officers. She stated that there were no limits in the past, so the agreement now reflects term limits.

Motion Otte/Thiel to approve the thirteenth amended agreement for the operation of the Mid-Moraine Municipal Court as presented. Motion passed.

4. Receive Petition for Annexation of a 1,699 sq.ft./0.039 Acre Triangular Shaped Parcel in the NW ¼ of Section 12 in the Town of Hartford, Said Parcel Intended to Become Public Roadway Right-of-Way for Improving the STH 175/Spur Road Intersection (Petitioner & Property Owner is Farmstead Creek Development LLC – Representative is David Weyer)

Administrator Balcom stated that the Weyer's have petitioned the Wisconsin Department of Administration (DOA) and the Village for the annexation of a small triangle of land necessary to realign and extend Spur Road from the Farmstead Creek subdivision. She stated that 0.039 acre triangle, located on the northwest side of the intersection of Spur Road and STH 175 in the Town of Hartford, will be utilized as road right-of-way when the road is constructed/realigned, per the requirements of the Wisconsin Dept. of Transportation. Administrator Balcom stated that this road will be a public street of the Village of Slinger so annexation of the triangle is necessary for the completion of the project.

It was noted that there are no structures located on the parcel.

Administrator Balcom stated that upon receipt of the petition for annexation, staff is requesting that the Board forward the petition to the Planning Commission for review and recommendation as to the annexation and future zoning of the parcel. She also stated that following review and recommendation by the Planning Commission and receipt of a finding from the DOA that the annexation is in the public interest or is against the public interest, the Board may hold a public hearing and adopt an ordinance to approve/deny the proposed annexation.

Motion Gundrum/Kohl to receive petition for annexation of a 1,699 sq.ft./0.039 acre triangular shaped parcel in the NW ¼ of Section 12 in the Town of Hartford, said parcel intended to become public roadway right-of-way for improving the STH 175/Spur Road intersection and forward to the Planning Commission as presented. Motion passed.

5. Parameters for Village Street Improvement Program

Engineer Haggerty stated that staff is looking for direction from the Board as they begin to implement the road program. He stated that the first two (2) subdivisions that are to be focused on are Churchview Estates (St. Paul Dr., Fairview Ct. and Woodview Ct.) and the Rauh Subdivision (Charolais Dr., Guernsey Ct., Whitetail Ct. and Century Ct.) Engineer Haggerty stated that the issues staff needs the Board's direction on include: road terminations, sidewalks, curb and gutter, street lighting, sanitary sewer and water main extension, stormwater drainage and new infrastructure.

It was noted that Chapter 8 of the municipal code includes language that requires assessment to the property owners of costs for all new infrastructure constructed along existing developments. It was also noted that Section 12.06 and 14.05 of the municipal code state mandatory connection to the Village's sanitary sewer and water systems when these public facilities are located adjacent to areas that lack the facilities.

Discussion was held on the road termination within Churchview Estates.

It was noted that the Village code requires a cul-du-sac if the road (Woodview Ct.) does not go through.

Engineer Haggerty stated that he will schedule a meeting with the St. Paul church representative after September 12, 2016.

Staff stated that communication with the subdivisions is imperative and staff would like to let residents know of the Village's intentions well in advance to get their input on the improvements being proposed.

Engineer Haggerty stated that staff is looking for direction for the road program. He stated that curb and gutter will be put in within both subdivisions (Churchview Estates and Rauh) and staff will ask the residents their thoughts about sidewalks and street lights.

6. Appoint Craig Wolf to Board of Appeals Chair

President Brandt stated that he is recommending the appointment of Craig Wolf as Board of Appeals chair due to Larry Toraason stepping down from the position.

Motion Otte/Thiel to approve the appointment of Craig Wolf to Board of Appeals chair. Motion passed.

6. Ordinances:

- A. First Reading & Possible Action Thereon: None**
- B. Second Reading & Possible Action Thereon: None**
- C. Third Reading & Possible Action Thereon: None**

7. Communications & Possible Action Thereon: None

8. Staff Reports:

- A. Engineer's Report – None**
- B. Treasurer's Report – None**

9. Closed Session –

Go Into Closed Session Pursuant to Authorization Conferred by WI Statute 19.85 1(e) – Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session (ICS/K12 Tech/digital Planet Information Technologies Contract).

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Motion Behrend/Otte to go into closed session at 7:20 p.m. to include Administrator Balcom, Engineer Haggerty, Treasurer Wilber, Chief Schmidt, Superintendent Moser and Clerk Tennes. A roll call vote was taken on this motion with the following results: Yea's: Behrend, Brandt, Otte, Kohl, Gundrum, Thiel, Fredericks; Nay's: None. The motion passed unanimously.

10. Return Into Open Session & If Needed Take Action on Closed Session Item(s)

Motion Gundrum/Otte to return into open session at 7:30 p.m. A roll call vote was taken on this motion with the following results: Yea's: Brandt, Behrend, Thiel, Kohl, Gundrum, Otte, Fredericks; Nay's: None. The motion passed unanimously.

Motion Thiel/Gundrum to direct staff to open contract negotiations for IT support. A roll call vote was taken on this motion with the following results: Yea's: Brandt, Behrend, Thiel, Kohl, Gundrum, Otte, Fredericks; Nay's: None. The motion passed unanimously.

11. Adjourn Meeting

Motion Kohl/Behrend to adjourn at 7:31p.m. Motion passed.

Approved By: _____
Russell Brandt, President

Drafted By: Tammy Tennes, Clerk